



**INITIATION PLAN  
FOR A GEF PROJECT PREPARATION GRANT (PPG)**

**Project Title:** Sustainable Management Model for Local Government Organisations to Enhance Biodiversity Protection and Utilization in Selected Eco-regions of Thailand

**Country:** Thailand

**Expected CP Outcome(s)/Indicator (s):** Thailand is better prepared to address climate change and environmental security issues through the enhancement of national capacity and policy readiness.

**Initiation Plan Start Date:** July 2014

**Initiation Plan End Date:** February 2015

CPAP Programme Component:	Energy and Environment
ATLAS Project Award:	00081692
ATLAS Project ID:	00090868
PIMS Project ID:	5271
Management Arrangement:	DEX

<b>Total budget:</b>	<b>US\$ 67,580</b>
<b>Allocated resources:</b>	
• GEF	US\$ 67,580

**Agreed by UNDP Resident Representative**

Resident Representative	Signature	Date: day/month/year
Mr. Luc Stevens UNDP, Thailand		<u>31</u> July 2014

**A. Brief Description of Initiation Plan:**

During the initiation plan period, a number of studies and stakeholder consultations will be undertaken with the view to further develop the approved project concept (see GEF PIF attached in Annex 1) into a fully formulated project document. The final output of the initiation plan will be a [UNDP-GEF project document](#) and [GEF CEO endorsement template](#) ready for submission to UNDP and GEF.

**B. Project preparation activities:**

**A. Component A: Technical review**

- I. Baseline studies: The following technical studies should be conducted during the initiation plan:
  - a. To corroborate and expand the barrier description outlined in the PIF. This should include: (i) undertake an analysis of all legal requirements in the development of local land use and development planning and the current lack of integrating biodiversity and ecosystem values in such plans. Such an analysis should include suggested procedure on how TAO and PAO go about ensuring that environmental impact and sustainable use principles are incorporated into land use plans and LGO and provincial development planning; (ii) undertake an analysis of the current management performance system is not optimally utilized to create the necessary incentives for LGOs to conserve BD, nor is biodiversity criteria integrated into the key performance indicators of the Performance Agreement of the LGOs; (iii) Undertake an analysis of a sample of LGOs and the extent to which such LGOs take into consideration biodiversity concerns in development planning and financing. This would include the availability of biodiversity-related information when development decisions are made; (iv) undertake an analysis of community and private sector involvement in biodiversity conservation outside protected areas and collaboration between different groups, such as government, private sector and local communities in biodiversity conservation.
  - b. To fully justify and detail specific outputs proposed in the PIF, in particular: (i) Component 1: (a) Describe the steps to be undertaken in order to ensure that LGO decisions on development projects and infrastructure placement include the mitigation hierarchy of avoid-mitigate-offset. (b) Describe the necessary steps to increase management and compliance monitoring capacity at LGO-level. (ii) Component 2: (a) Describe and justify the process of development of local development plans and strategies in order to integrate conservation values of Bang Krachao and Don Hoi Lot sites; (b) Provide economic information and undertake feasibility studies for the support of sustainable livelihood activities to enhance conservation friendly livelihoods.
  - c. To collect the baseline data for indicators.
- II. Undertake the following studies to address any opportunities/risks identified during an environmental and social screening of the project proposal (See ESSP developed during PIF preparation):
  - i. Study to determine the environmental and social impacts that will result from the implementation of the LGOs decisions on development projects and infrastructure placement incorporate the mitigation hierarchy if avoid-mitigate-offset impacts on biodiversity through issuance of clear policy and guidance to LGOs on the integration of biodiversity concerns into Local development and land use plans., which should include the following activity as a minimum: (i) Integrate within the guidance to be provided to LGOs on the integration of biodiversity concerns into Local development and land use plans steps in which environmental and social impacts are considered and negative impacts mitigated in line with UNDP ESSP guidance and where positive impacts are promoted.
  - ii. Study to determine the environmental and social impacts that will result from the implementation of the local development plans and strategies that incorporate conservation

values of Bang Krachao and Don Hoi Lot sites through: (i) development of a BD database for each of the sites to aid landscape modeling/planning and monitoring of impacts of BD and ecosystems; (ii) undertake Strategic Environmental Assessments (SEA)<sup>1</sup> for the two sites to document causes or drivers of BD and ecosystem loss and provide recommendations to avoid such impacts; and (iii) development of Participatory Land/Coastal Management Plans for the areas and aligning the local development plans and action plans with these. During project preparation, the criteria for ensuring that environmental and social issues are considered in the development of the two land use management plans should be listed and the vulnerable groups impacted prioritized in receiving support in sustainable livelihood activities.

- III. Identification of specific sites for intervention. Specifics of the sustainable livelihood activities to enhance conservation friendly livelihoods and the sites where these will be implemented will be determined.
- IV. Integration with development plans, policies, budgets and complementary projects: Further describe and cost the programmatic baseline projects as discussed in the PIF; analyse weaknesses and gaps in these, and identify opportunities for joint action/identification for co-financing. This will among others include:
  - i. Describe in detail the objectives and actions, as well as its costing, of the 5-year Biodiversity-based Economy Development Action Plan (2012 – 2016); and its relationship to the proposed project;
  - ii. Describe in detail the objective and actions, as well as its costing, of the 4-year Action Plan of the Department of Local Administration (DOLA) (2014 – 2017) and its relationship to the proposed project;
  - iii. Describe in detail the investment BEDO will be making during the project period in promoting biodiversity and ecotourism in the six sub-districts of Bang Krachao. These will include among others the funding in order to increase the quality and quantity of ‘Nam Dok Mai’ mangoes, encouraging the private sector in conservation schemes, establishment of a organic farming group to reduce fertilizer and pesticide use, increasing the use of innovative waste management and waste water treatment systems and promotion of ecotourism;
  - iv. Describe in detail the investment and activities that will be supported by the six TAOs in environmental management including biodiversity management over the project period;
  - v. Describe in detail the investment and activities that the Royal Forestry Department will make in the conservation of the 200 ha area under their tenure and the investment that the Asia Pacific Network will make in Sustainable Forest Management and Rehabilitation channelled through the RFD for the promotion of ecotourism;
  - vi. Describe in detail the activities and the costing of activities that will be undertaken during the project period by the Department of Marine and Coastal Resources in collaboration with the Department of Fisheries and 4 Local Government Organisations in the Don Hoi Lot project site to (i) enhance local participation in sustainable harvesting of razor clams; (ii) provide artificial reefs to rehabilitate spawning ground for marine species; (iii) and support local and provincial regulations to enforce sustainable use.
  - vii. Describe in detail the activities and investment that will be made by the four local government organisations in the Don Hoi Lot area (Laem Yai, Klong Kone, Bang Jakreng, and Bangkaew) to promote eco-tourism and environmental rehabilitation.

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<sup>1</sup> SEA is a systematic, on-going process for evaluating, at the earliest appropriate stage of publicly accountable decision-making, the environmental quality, and consequence, of alternative visions and development intentions incorporated in policy, planning and programme initiatives, ensuring full integration of relevant biophysical, economic, social and political considerations (Partidario, 1999).

- V. Completion of GEF focal area tracking tool: BD SO2
- VI. Stakeholder consultations during technical review: Mobilize and engage stakeholders during project design. Negotiate partnerships with on-going projects to align their activities and the project to build synergies. Document these consultations.

B. Component B: Institutional arrangements, monitoring and evaluation

The outputs of Component A will be used as technical input to Component B for the formulation of the UNDP-GEF project document.

- I. Finalization of project results framework: Further define the results framework with appropriate objective-level and outcome-level quantitative and qualitative SMART **Error! Bookmark not defined.** indicators, and end-of-project targets. Special attention will be made to include socio-economic and sex disaggregated indicators.
- II. Definition of monitoring and evaluation (M&E): A detailed M&E work plan will be developed, including clear identification of responsibilities and accountabilities, as well as an appropriate M&E budget. The plan will be based on the standard template provided in the UNDP-GEF project document template that reflects the mandatory requirements of the GEF M&E Policy.
- III. Define sustainability plan: The sustainability plan will outline the principles and guidelines for ensuring the long-term sustainability of project achievements. It will also outline an exit strategy, seeking the continuation of key activities/achievements without the need of long-term international financing.
- IV. Definition of management arrangements: The organisational structure governing the project will be decided. This will include identification of the project board.
- V. Stakeholder consultations during Component B: Involve key agencies in the development of the project strategy to ensure a strong national ownership. In close collaboration with key government representatives and other stakeholders ensure full participation in the development of the project results framework and ensure agreement on the project objectives and outcomes. Undertake consultations to secure agreement(s) on project implementation arrangements, including roles, responsibilities, and accountabilities of lead and partner agencies. Document these consultations.

C. Component C: Financial planning and co-financing investments:

- I. Prepare a detailed multi-year budget following the standard template provided in the UNDP-GEF project document template that reflects the mandatory requirements of the GEF M&E Policy.
- II. Explore multilateral and bilateral co-financing opportunities: Undertake series of consultations with partners to ensure a coherent and sustainable financing package for the project including post- GEF grant phase.
- III. Ensure completion of required official endorsement letters: An official endorsement letter will be prepared by the GEF Operational Focal Point of the Government. A co-financing guarantee will be collected from participating government institutions, bilateral development partners, multilateral development partners and NGOs who wish to provide cash or in kind contributions to the project.
- IV. Stakeholder consultations during Component C: The detailed multi-year budget need to be discussed with the relevant stakeholders individually as well as consensus reached in the validation workshop. The co-financing figures should be discussed with the stakeholders and commitment to co-financing formally conveyed through written form.

D. Component D: Validation workshop

A validation workshop will gather representatives from all relevant stakeholders to present, discuss and validate the final draft project document.

E. Component E: Completion of final documentation

- I. Consolidation of all technical and consultation inputs into a clearly written UNDP Prodoc document with all relevant sections and annexes
- II. Completion of a CEO endorsement request form
- III. Translation of UNDP Prodoc document into host country language and any further documentation required for preparing implementation

Note: templates may be subject to change, the person responsible for this consolidation and drafting will be required to obtain guidance by the UNDP/GEF Regional Technical Advisor and UNDP CO on applicable formats and templates and ensure that his/her work is compliant with UNDP/GEF and UNDP CO requirements.

**C. Project preparation activities work plan, timeframe, responsibilities and budget:**

PPG Activity	Timeframe (in months) <sup>2</sup>								Responsibility	Budget US\$
	Jul. '14	Aug. '14	Sep. '14	Oct. '14	Nov. '14	Dec. '14	Jan. '15	Feb. '15		
Component A									International Consultant, National Consultant	11,000
Component B									International Consultant, National Consultant, CO	15,000
Component C									International Consultant, National Consultant, CO	11,580
Component D									National Consultant, CO	15,000
Component E									International Consultant, CO, RTA	15,000

<sup>2</sup> If an FSP project please add additional six months noting 18 month deadline between GEF approval of the PIF and GEF CEO endorsement of the project document

**D. Total Budget and Work Plan:**

<b>Award ID:</b>	00081692
<b>Project ID:</b>	00090868
<b>Award Title:</b>	Sustainable Management Model for Local Government Organisations
<b>Business Unit:</b>	THA10
<b>Project Title:</b>	Sustainable Management Model for Local Government Organisations to Enhance Biodiversity Protection and Utilization in Selected Eco-regions of Thailand
<b>PIMS #:</b>	5271
<b>Implementing Partner (Executing Agency)</b>	UNDP

GEF Outcome/Atlas Activity	Responsible Party/	Fund ID	Donor Name	Atlas Budgetary Account Code	ATLAS Budget Description	Amount US\$	Budget Notes
<b>Project preparation grant to finalize the UNDP-GEF project document for project “Sustainable Management Models for Local Gov Org to Enhance BD Protection and Utilization Selected Eco-region of Thailand ”</b>	<b>UNDP</b>	<b>62000</b>	<b>GEF TRUSTEE</b>	71200	International Consultants	24,000	1
				71300	Local Consultants	20,000	2
				71600	Travel	10,000	3
				74500	Miscellaneous Expenses	4,000	4
				75700	Workshop	9,580	5
<b>PROJECT TOTAL</b>						<b>67,580</b>	

**BUDGET NOTES**

Budget Note	Items	Total estimated person weeks	Budget (\$)	Explanation
1	International consultant – Biodiversity Specialist / GEF project design specialist	8	24,000	\$3000 per week * 8 = \$24,000. Please see Annex 2 for details
2	Local consultant – Natural Resource Management Expert	10	20,000	\$2000 per week * 10 = \$20,000 Please see Annex 2 for full details of responsibilities
3	Travel	-	10,000	This item will cover the cost of travel of the international consultant and local consultants' internal travel.

4	Miscellaneous		4,000	This includes the recruitment of a translator for field visits and meetings.
5	Workshops	-	6,580	This will include travel costs for participants (as well as for any other experts to be invited)
<b>Total PPG Budget</b>			<b>67,580</b>	



## Annex 1: GEF CEO PIF approval letter



Naoko Ishii, PhD  
Chief Executive Officer and Chairperson

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May 8, 2014

Ms. Adriana Dinu, GEF Executive Coordinator  
United Nations Development Programme  
New York, NY 10017

Dear Ms. Dinu:

I am pleased to inform you that I have approved the medium-sized project concept detailed below. I have also approved your request for project preparation grant.

Decision Sought:	Project Identification Form (PIF) and Project Preparation Grant (PPG) Approval
GEFSEC ID:	5726
Agency:	UNDP
Agency ID:	5271 (UNDP)
Focal Area:	Biodiversity
Project Type:	Medium Size Project
Country:	Thailand
Name of Project:	Sustainable Management Models for Local Government Organisations to Enhance Biodiversity Protection and Utilization in Selected Eco-regions of Thailand
Indicative GEF Project Grant:	\$1,758,904
Indicative Agency Fee:	\$167,096
PPG Grant:	\$67,580
PPG Agency Fee:	\$6,420
Funding Source:	GEF Trust Fund

This PIF and PPG approval is subject to the comments made by the GEF Secretariat in the attached project review document. It is also based on the understanding that the project is in conformity with GEF focal areas strategies and in line with GEF policies and procedures.

Please submit your final medium-sized project document for my approval no later than 12 months after PIF approval.

Sincerely,

Naoko Ishii  
Chief Executive Officer and Chairperson

Attachment: GEFSEC Project Review Document  
Copy to: Country Operational Focal Point, GEF Agencies, STAP, Trustee

**Annex 2: Summary of Consultants Financed by the Initiation Plan**

Type of Consultant	Position / Titles	\$/Person Week <sup>1</sup>	Estimated PWs <sup>2</sup>	Tasks to be Performed
International	Biodiversity / GEF Project Design Specialist	3,000	8	<p>The Biodiversity/GEF Project Design Specialist is responsible for coordinating the work of all other consultants, and will ensure the quality and timely preparation of all reports and documentation with a mission to Thailand and home-based work. In executing PPG Component 5 and supporting the other PPG Components, the consultant will carry out the following tasks:</p> <ul style="list-style-type: none"> <li>• Provide an overall orientation to the PPG team in relation to GEF requirements for project planning and monitoring.</li> <li>• Provide methodological guidance for data collection related to project planning and monitoring with particular attention given to the description and quantification of the baseline investments.</li> <li>• Compile and share with the national PPG team and stakeholders the international best experience in policy development, legal and regulatory frameworks and enforcement systems for effective decision making on development projects and infrastructure placement in which the mitigation hierarchy of avoid-mitigate-offset impacts on biodiversity is emplaced,</li> <li>• Describe the steps to be undertaken in order to ensure that LGO decisions on development projects and infrastructure placement include the mitigation hierarchy of avoid-mitigate-offset;</li> <li>• Describe the necessary steps to increase management and compliance monitoring capacity at LGO-level;</li> <li>• Further describe and cost the programmatic baseline projects as discussed in the PIF; analyse weaknesses and gaps in these, and identify opportunities for joint action/identification for co-financing. This will among others include (i) Describe in detail the objectives and actions, as well as its costing, of the 5-year Biodiversity-based Economy Development Action Plan (2012 – 2016); and its relationship to the proposed project; (ii) Describe in detail the objective and actions, as well as its costing, of the 4-year Action Plan of the Department of Local Administration (DOLA) (2014 – 2017) and its relationship to the proposed project; (iii) Describe in detail the</li> </ul>

Type of Consultant	Position / Titles	\$/Person Week <sup>1</sup>	Estimated PWS <sup>2</sup>	Tasks to be Performed
				<p>investment BEDO will be making during the project period in promoting biodiversity and ecotourism in the six sub-districts of Bang Krachoa. These will include among others the funding in order to increase the quality and quantity of 'Nam Dok Mai' mangoes, encouraging the private sector in conservation schemes, establishment of an organic farming group to reduce fertilizer and pesticide use, increasing the use of innovative waste management and waste water treatment systems and promotion of ecotourism; (iv) Describe in detail the investment and activities that will be supported by the six TAOs in environmental management including biodiversity management over the project period; (v) Describe in detail the investment and activities that the Royal Forestry Department will make in the conservation of the 200 ha area under their tenure and the investment that the Asia Pacific Network will make in Sustainable Forest Management and Rehabilitation channelled through the RFD for the promotion of ecotourism; (vi) Describe in detail the activities and the costing of activities that will be undertaken during the project period by the Department of Marine and Coastal Resources in collaboration with the Department of Fisheries and 4 Local Government Organisations in the Don Hoi Lot project site to (a) enhance local participation in sustainable harvesting of razor clams; (b) provide artificial reefs to rehabilitate spawning ground for marine species; (c) and support local and provincial regulations to enforce sustainable use; and (vii) Describe in detail the activities and investment that will be made by the four local government organisations in the Don Hoi Lot area (Laem Yai, Klong Kone, Bang Jakreng, and Bangkaew) to promote ecotourism and environmental rehabilitation.</p> <ul style="list-style-type: none"> <li>Based on the inputs from national experts and in close cooperation with the key national stakeholders compiles final baseline/situational analysis for the FSP. This will include a precise definition of baseline projects, activities, budgets, goals and co-financial links to GEF outcomes; definition of GEF incremental value per outcome and output; presentation of results of the</li> </ul>

Type of Consultant	Position / Titles	\$/Person Week <sup>1</sup>	Estimated PWS <sup>2</sup>	Tasks to be Performed
				<p>incremental cost-analysis in matrices.</p> <ul style="list-style-type: none"> <li>• Based on the inputs from national experts and the best international practice, prepares a quantified assessment of global environmental benefits for biodiversity conservation.</li> <li>• Analyses the socio-economic benefits of the proposed interventions at national and local levels.</li> <li>• Based on the international experience, assists in reconfirming/specifying the project strategy, finalizing project sections on: (a) An assessment of the social, economic and financial sustainability of proposed project activities; (b) Assessment of alternatives to the project strategy and establishing the cost effectiveness of the preferred strategy and suite of activities; (c) A replication strategy for project activities; (d) Assessment of the risks to the proposed project activities and identifying measure to mitigate these risks; (e) incremental cost analysis.</li> <li>• Based on national experts inputs, develops project monitoring and evaluation system for the MSP including the completed tracking tool for BD and a set of indicators, baselines and targets.</li> <li>• Elaborates a Logical Framework of the project.</li> <li>• Prepares M&amp;E plan and budget.</li> <li>• Based on national experts inputs, drafts ToRs for the key consultants/contracts to be employed by the project.</li> <li>• Based on national experts input, elaborates Stakeholder Involvement and Public Participation plans.</li> <li>• Develop action plan for incorporation of gender aspects in the project, with quantifiable baseline and target indicators, as per GEF and UNDP guidance.</li> <li>• Define recommended project monitoring and evaluation indicators.</li> <li>• Performing final reviews of the required project documentation.</li> <li>• Conduct environmental and social safeguard screening following the UNDP procedure, producing the checklist and summary report. This will include: a) providing quality assurance for the review of good practices nationally and from elsewhere in the region pertaining to land use planning tools and approaches to identify, in particular listing of potential impacts and</li> </ul>

Type of Consultant	Position / Titles	\$/Person Week <sup>1</sup>	Estimated PWS <sup>2</sup>	Tasks to be Performed
				<p>risks (both positive and negative) that may arise due to application of such planning tools and approaches; b) ensure integration of identified measures and those recommended as good practice from elsewhere to reduce risks and enhance positive benefits in the region into the project design; c) ensuring that community level consultations have taken place and are documented and ensuring the integration of their views, concerns and interests are integrated into the design of the project approach and interventions; d) provide advice on formulating the TOR and conduct of the feasibility studies for site level activities to integrate biodiversity friendly practices so that they are socially acceptable, environmentally friendly and economically viable; e) and provide guidance and ensure that a detailed gender analysis is carried out and that identified gender roles, different responsibilities and access related to natural resource management are integrated into project design to ensure that project interventions do not negatively affect gender equality. And f) conduct studies to determine the environmental and social impacts that will result from the implementation of the local development plans and strategies that incorporate conservation values of Bang Krachao and Don Hoi Lot sites through: (i) development of a BD database for each of the sites to aid landscape modeling/planning and monitoring of impacts of BD and ecosystems; (ii) undertake Strategic Environmental Assessments (SEA)<sup>3</sup> for the two sites to document causes or drivers of BD and ecosystem loss and provide recommendations to avoid such impacts; and (iii) development of Participatory Land/Coastal Management Plans for the areas and aligning the local development plans and action plans with these. During project preparation, the criteria for ensuring that environmental and social issues are considered in the development of the two land use management plans should be listed and the vulnerable groups impacted prioritized in receiving support in sustainable</p>

<sup>3</sup> SEA is a systematic, on-going process for evaluating, at the earliest appropriate stage of publicly accountable decision-making, the environmental quality, and consequence, of alternative visions and development intentions incorporated in policy, planning and programme initiatives, ensuring full integration of relevant biophysical, economic, social and political considerations (Partidario, 1999).

Type of Consultant	Position / Titles	\$/Person Week <sup>1</sup>	Estimated PWS <sup>2</sup>	Tasks to be Performed
				<p>livelihood activities.</p> <p>The key deliverable of the <b>Biodiversity/GEF Project Design Specialist</b> will be a final comprehensive project document in both GEF and UNDP formats and the CEO Endorsement Request in a style accessible to senior policy makers. The document should make full use of figures, diagrams and boxes to bring out key points and summarize materials emerging from the PPG phase.</p> <p>Preparation of this key deliverable will include quality control and final formulation of the following indicative sections of a UNDP/GEF compliant project document:</p> <ul style="list-style-type: none"> <li>• Situation Analysis (including proposal sections on context, threats/root causes/barriers analysis, institutional/sectoral/policy context, stakeholder analysis, business-as-usual-analysis, gender issue analysis, indigenous groups, business-with-GEF-analysis)</li> <li>• Project Strategy (including proposal sections on project rationale and policy conformity, project goal, objective, outcomes, outputs and activities, project indicators, risks and assumptions, country ownership, sustainability and replicability)</li> <li>• Institutional and Management Arrangements</li> <li>• Monitoring and Evaluation Plan and Budget</li> <li>• Incremental Cost Analysis (including systems boundary, Summary of costs, additional cost matrix)</li> <li>• Strategic Results Framework (formerly Logical Framework Analysis)</li> <li>• Total Budget and First Annual Work plan</li> <li>• Project Organigram</li> <li>• Project timetable</li> <li>• Terms of Reference for Project staff and main consultants and sub-contracts</li> <li>• Stakeholder involvement Plan with a focus on indigenous groups</li> <li>• Letters of Endorsement and co-financing</li> <li>• Annexes and additional information annexes including UNDP Environmental and Social Screening.</li> </ul> <p>These sections are indicative; As templates may be subject to change, the GEF Project Design Specialist will be required to obtain guidance by the UNDP/GEF Regional Technical Advisor and UNDP CO on applicable formats and templates and ensure that his/her work is compliant with UNDP/GEF and</p>

Type of Consultant	Position / Titles	\$/Person Week <sup>1</sup>	Estimated PWS <sup>2</sup>	Tasks to be Performed
				<p>UNDP CO requirements.</p> <p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Experience in successfully preparing UNDP and GEF project documents, essential;</li> <li>• Work experience in any other South East Asia country preferred; and</li> <li>• Relevant advanced degree in natural sciences with experience in climate change mitigation and Biodiversity.</li> </ul>
Local	Natural Resource Management Expert	2,000	10	<p>The NRM Expert will be responsible for coordination of the work of PPG team and partners of the project; evaluation and analysis of the current conditions and threats to biodiversity in the target areas and feasibility studies on mainstreaming biodiversity into LGO development planning and budgeting. Specifically, the NRM expert will be responsible for the following tasks:</p> <ul style="list-style-type: none"> <li>• Review existing data, reports and studies to collate detailed information on the related policy frameworks/ land use practices / biodiversity and socio economic profile of the pilot sites;</li> <li>• Elaborate on the integration of biodiversity into land use plans and the current lack of framework that addresses sustainable utilization of biodiversity resources in local development planning;</li> <li>• Undertake an analysis of all legal requirements in the development of local land use and development planning and the current lack of integrating biodiversity and ecosystem values in such plans. Such an analysis should include suggested procedure on how TAO and PAO go about ensuring that environmental impact and sustainable use principles are incorporated into land use plans and LGO and provincial development planning;</li> <li>• Undertake an analysis of the current management performance system is not optimally utilized to create the necessary incentives for LGOs to conserve BD, nor is biodiversity criteria integrated into the key performance indicators of the Performance Agreement of the LGOs;</li> <li>• Undertake an analysis of a sample of LGOs and the extent to which such LGOs take into consideration biodiversity concerns in</li> </ul>

Type of Consultant	Position / Titles	\$/Person Week <sup>1</sup>	Estimated PWS <sup>2</sup>	Tasks to be Performed
				<p>development planning and financing. This would include the availability of biodiversity-related information when development decisions are made;</p> <ul style="list-style-type: none"> <li>• Undertake an analysis of community and private sector involvement in biodiversity conservation outside protected areas and collaboration between different groups, such as government, private sector and local communities in biodiversity conservation;</li> <li>• Assess the strengths and weaknesses of the legal and regulatory framework in order to develop recommended implementation activities to work towards a Participatory Land/Coastal Use Management Plans (PLCUMPs) framework that (a) defines the roles and responsibilities of key government institutions in land use planning and management and (b) lays out the prescriptions and circumscriptions of land use practices;</li> <li>• Elaborate on the barrier of district and provinces incorporating biodiversity issues into their District and Provincial Development Plans and the lack of operational “on-the-ground” examples of technical inventions that sustainably promote long-term sustainable utilization of biodiversity resources;</li> <li>• Review available information and conduct field-based studies to identify critical information gaps</li> <li>• Collect information on the government and partners’ baseline activities, as well as complementary activities by various partner organisations;</li> <li>• Analyse the key project stakeholders, including NGOs/CSOs; assesses their capacity and identifies capacity building needs;</li> <li>• Adapt the UNDP Capacity Development Scorecard to the project’s needs and establish target and baseline figures to monitor the increased knowledge and skills of central, provincial and sub-district level institutions to apply criteria to prevent/mitigate and offset impacts on biodiversity as indicated under Component 1;</li> <li>• Explore the opportunities and ways for</li> </ul>



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				<p>cooperation with other relevant initiatives;</p> <ul style="list-style-type: none"> <li>• In collaboration with the Biodiversity/Project Design Specialist, collect the baseline data for indicators defined for Component 2;</li> <li>• Suggest and undertake feasibility studies of initiatives that will support communities in continued engagement in biodiversity-friendly practices or changing livelihood activities that have a negative impact on biodiversity towards a biodiversity-friendly practice in the pilot sites;</li> <li>• In order to mitigate and address potential social and environmental impacts of the project the expert (together with will: a) conduct extensive community level consultations at the project locations including targeting to ensure that the views and interests of women, poor and marginalized groups are taken on board in both design of the land use planning framework and to ensure that they are adequately represented on the local decision making structures related to land use planning and permitting processes. These consultations will also identify the role local communities will play in implementation, monitoring and enforcement of the land use planning framework and the PLCUMPs; b) lead the feasibility studies for site level activities to integrate biodiversity friendly practices including community activities (e.g. ecotourism). Such studies should assess not only the economic feasibility and potential but also ascertain social acceptability and environmental impacts. These will inform the design of the relevant outputs during the PPG; c) carry out a detailed gender analysis to identify gender roles, responsibilities and access related to natural resource management. Such analysis should primarily be led by a gender expert with support from local resource persons knowledgeable about gender relations in the communities and trained in participatory approaches. This will inform design of project activities especially at the community level so that project interventions do not negatively affect gender equality.</li> </ul>

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				<ul style="list-style-type: none"> <li>• In addition to this, the Natural Resource Management Expert consultant will provide support to the International Project Design Specialist in drafting of the project documentation in full and following UNDP and GEF guidelines. Support will include: baseline analysis, project logical framework and indicators, incremental-cost analysis, quantified description of the global environmental benefits of the project, risk analysis and mitigation strategy, sustainability of proposed project activities, replication of project activities and project budget.</li> </ul> <p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>- A Thai National;</li> <li>- Holding at least a Master Degree in environmental studies, natural sciences, and/ or other related fields;</li> <li>- Strong knowledge and experience in biodiversity conservation, supply chain and community enterprise development;</li> <li>- At least 5 years of experience in conducting project development research; project formulation and management;</li> <li>- Familiarity with GEF criteria and procedural requirement is an asset;</li> <li>- Having good analytical and presentation skills;</li> <li>- Familiarity with working in a multi-cultural environment; Good command of English both spoken and written</li> </ul>

<sup>1</sup> Dollar amount per person week.

<sup>2</sup> Person weeks needed to carry out the task.

Note: Split between Local and International consultants is indicative and subject to procurement guidelines or agencies and governments. Consultants will be hired in line with UNDP rates and procedures. Also, in accordance with both UNDP and GEF policies, no GEF project resources will be used to pay any government, agency, or NGO personnel.